

Application form for BSc (Hons) Accounting Programme (Hong Kong)

HKUSPACE Course Code: CE 68-875-00

PLEASE PRINT INFORMATION CLEARLY

Title: (eg Miss, Mrs, Mr)	Date of Birth: (dd/mm/yy)
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Previous family name: (if applicable)	Forename(s): (Given Name) Family name: (surname) Chinese name: HKID No.:
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Male / Female:	Registration Number: (if previously or currently a student at University of Hull)
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Nationality:	Proposed programme start date: (see note 1) Month: Year:
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Home address:	Correspondence address: (if different to Home address)
Country:	Country:
	I can receive correspondence at this address until: (dd/mm/yy)

Telephone numbers:		
Mobile:	Home:	Office: (if available)
E-mail:		

<p>Disability : (see note 2)</p> <p>The University welcomes applications from disabled students and wants to ensure that students are informed about the support for teaching, learning and assessment that can be made available to support particular disabilities</p> <p>Do you consider yourself to have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please use the space below to tell us about your disability:</p>
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Education (see note 3)			
Name of School, College or University attended (including name, town & country)	Qualification(s) Completed (State award type, overall mark/grade, subject/s taken). <i>Please also attach certificates and transcripts of completed studies.</i>	From (month/year)	To (month/year)

Education (see note 3)			
Name of School, College or University attended (inc name, town & country)	Qualification(s) Still to Be Completed (State award type, subject/s taken).	From (month/year)	To (month/year)

English Language Qualification (see note 3)		
If English is not your first language please give details of the most recent English test you have taken and attach the certificate.		
Test:	Date of Test:	Result:

Work Experience (in reverse chronological order)				
Name of Company	Position	Full-time / part-time	From (month/year)	To (month/year)

NOTES

1. Personal data provided as part of an application for admission will, during the admissions process, be used solely for the purpose of admission, and in this connection the data will be handled by HKU SPACE and University of Hull staff only.
2. Applicants are advised to provide all of the information requested in the application documents, where applicable, as otherwise the HKU SPACE and the University of Hull may be unable to process and consider their applications.
3. When the processing and consideration of all the applications for a particular programme have been completed:
 - (a) the application papers of unsuccessful candidates will be destroyed; and
 - (b) the application papers of successful candidates will become part of the student file, in which connection, the data will thereafter be handled by HKU SPACE and University of Hull staff.
4. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of their personal data. Applicants wishing to access or make corrections to their data, should submit written requests to the School of Professional and Continuing Education, The University of Hong Kong.

Declaration (see note 5)

I confirm that the information given on this form is true, complete and accurate to the best of my knowledge and that no information requested or other relevant information has been omitted. I accept that, if I do not fully comply with these requirements the University of Hull reserves the right to cancel my application/registration and that I shall have no claims against the University in relation thereto. I agree to inform the University if any details change after submission of this form. If accepted to study on a University of Hull programme I agree to abide by the Statutes, Regulations and Ordinances of the University of Hull in force throughout the period of study (available at www.hull.ac.uk).

I agree to these details being processed for the purpose of admission and my student record with the University of Hull and the HKU SPACE and to them being held in electronic and paper format, which will be available to academic and administrative staff of the Universities, concerned with all aspects of my chosen programme of study.

I consent that if registered, I will conform to the Statutes and Regulations of the University and the School.

Do you have any criminal convictions? – Enter **X** in the box if YES

(see note 6)

Applicant's Own Signature:

Date:

Returning the Form

For application procedures, please refer to the programme brochure.

If any details change after your return of this form, it is important that you advise the HKU SPACE at once. We would suggest that you retain a copy of the completed form, any documents you have attached and these notes in case of future queries.

Please contact HKU SPACE if you need any assistance in completing this form.

This Section Must Also be Completed by All Applicants

Ethnic Origin

The University of Hull is required by HESA (UK Higher Education Statistical Agency) to collect this information for statistical purposes. Information on ethnicity will not be used in reaching a decision on the outcome of your application, nor will HESA publish personal information about you. **Please insert here:** the code from the list below that best describes you.

White – British	11
White – Irish	12
White - Scottish	13
Irish Traveller	14
White – Other	19
Black – Caribbean	21

Black – African	22
Black – Other	29
Indian	31
Pakistani	32
Bangladeshi	33
Chinese	34

Mixed – White and Black Caribbean	41
Asian – Other	39
Mixed – White and Black African	42
Mixed – White and Asian	43
Other Mixed Background	49
Other Ethnic Background	80
Information Refused	98

Referee (see note 4)

This section is not required for Hong Kong University SPACE students progressing to a degree programme

Name:

Position / Job title:

What is this person's relationship to you?:

(eg maths tutor)

Address:

E-mail address:

Personal Statement

Please write a brief summary of your reasons for applying to the University of Hull for the chosen programme and provide any additional information that you wish to be considered by the Admission Tutor – you may, for example, wish to mention relevant work experience. If you have been out of education for some time please explain briefly why you wish to return to study.

This section is not required for HKU SPACE students progressing to a degree programme



Please read these notes carefully before completing the application form. You are welcome to attach additional papers and use extra sheets if there is not enough space on the form.

This form is for use only by:

Students wishing to enter a University of Hull undergraduate degree programme taught overseas.

NOTES FOR COMPLETING THE APPLICATION FORM

1 Start Date

Please check the programme literature for relevant start dates.

2 Disability

It is the School policy to offer equal opportunities to disabled and non-disabled applicants. To enable us to meet the needs of all students, you are invited to indicate on this form whether you consider yourself to have a disability. If you declare a disability, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can provide support.

Please be assured that any personal information you supply will be kept strictly confidential. Where necessary, the information will be communicated to other members of the HKU SPACE and the University of Hull educational and support services. If you are successful your student record will show that you have declared a disability.

3 Previous Education

There are three sections, the first is for qualifications which are already completed (ie you have finished the course). In this section, you must list all qualifications that you have completed since age 15. Please ensure that you provide verification of these qualifications by attaching officially certified copies of certificates/transcripts to the application form.

The second section is for qualifications that are currently incomplete (ie examinations where results are still pending). If up-to-date transcripts are available these should also be attached to the application form. If not currently available, these should be provided as soon as they become available.

The third section is for you to list your most recent English Language qualification (if English is not your first language). Please ensure that you provide verification of this qualification by attaching an officially certified copy of the certificate to the application form.

If meeting with a University representative you may provide photocopies of certificates/transcripts if you show the originals to our representative.

4 Referee

Please provide the details of your referee, preferably someone who can comment on your academic ability. You may wish to enclose a sealed reference with your application. This is not required for HKU SPACE students progressing to a degree programme.

5 Declaration

Please read the declaration carefully, then sign and date the statement once you have completed the form.

6 Criminal Convictions Declaration

To help the University of Hull reduce the risk of harm or injury to its students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that you have.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the UK Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

You must enter an **X** in the Criminal Convictions box if you have a relevant criminal conviction that is not spent.

If you enter an **X** in the box, you will not be automatically excluded from the application process. However, we may want to consider your application further or ask you for more information before making a decision.

If you are convicted of a relevant criminal offence **after you have applied**, you must tell us. Do not send details of the offence; simply tell us that you have a relevant criminal conviction. We may then ask you for more details.

Equal Opportunities

The Equal Opportunities Policy for the Admission of Students is available from

http://www.hull.ac.uk/admissions/diversity_equality/equal_opps/

**The application form and accompanying notes are available in an alternative format from
College of Business and Finance at HKU SPACE**